



## IAPS Sport booking terms and conditions

### Terms and conditions

1. All adults who are responsible for the care and wellbeing of children at IAPS events must be fully compliant with [Keeping Children Safe in Education](#) and have undertaken the appropriate checks. It is the school's responsibility to ensure compliance.
2. IAPS events are only open to IAPS member schools and by submitting a booking a school thereby confirms they are a member of IAPS.
3. Children at senior schools that are linked to IAPS schools are not eligible for entry. Only children registered under the prep school can enter.
4. If your school is found not to be a member of IAPS, your entry will automatically be withdrawn.
5. It is a condition of booking that the Head of the school has given authorisation to enter the event and that the school has the necessary insurance in place to cover participating. It is the responsibility of the school submitting the booking to ensure these requirements are met.
6. IAPS cannot accept liability for loss or damage however caused to the personal property of any person attending an IAPS event.
7. Schools must ensure that an appropriately qualified member of school staff attends and is responsible for the welfare, behaviour, health & safety of the children, in addition to promoting/upholding IAPS's code of conduct for pupils and parents.
8. Photographs will be taken at IAPS events and may be used for marketing purposes. Please read [IAPS's Media Policy](#) for more information.

### Cancellation policy

Please understand that spaces for our events are limited. Many teams and individuals drop out of events at short notice and this significantly impacts on the experience of other participants. If you must cancel your booking, please email [sport@iaps.uk](mailto:sport@iaps.uk).



IAPS reserves the right to cancel an event at any time for example, but not limited to, if the event is unsustainable to run due to a lack of entries; poor weather; or circumstances out of our control (communicable diseases).

## Refund policy

### Booking refund if you cancel your booking

If you cancel a booking up to and including 14 days after the entry deadline date, a full refund will be given. If you cancel a booking after 14 days of the entry deadline date, there will be no refunds granted. Booking deadline dates are given on our website.

No refunds will be given if a school pulls out of attending a final.

### Booking refund if IAPS cancels an event

We will always do our best to avoid cancelling events and to provide a refund where we do unfortunately have to cancel an event. Where IAPS cancels an event, we will endeavour to provide schools with the following refund:

- Finals - no refunds will be provided if finals are cancelled, regardless of the circumstances, on the basis that the entry fee covers the cost of hosting qualifiers.
- Qualifiers and individual events - we will provide a full refund if the nature of the event means that we have not incurred financial costs at the time of cancellation. All decisions to provide a refund is at IAPS's sole discretion.