



IAPS Charitable Trust

Schools Access Scheme September 2025 Entry

Guidance for Heads, Bursars and Registrars

The Schools Access Scheme is designed to allow children from families which would never have the resources to pay for an IAPS school education to benefit from the opportunities such an education provides. It is not designed to help middle-income families who cannot afford full fees: most applicants would have qualified under the pupil premium in maintained schools.

Each school must be prepared to match the funding of the SAS scheme, usually 50% of the school fees.

Key Dates

Autumn Term 2024	Schools identify potential applicants and assist families with applications.
End of January 2025	All applications received electronically by itrust Grants Secretary (itrustgrants@gmail.com).
February 2025	Scrutiny committee shortlists applicants. Schools informed if their candidate has been shortlisted or not, so they can inform parents. Bursary Administration Limited (BAL) check applications, including a home or virtual visit.
March 2025	itrust Board selects successful applicants. Schools informed if their candidate has been successful or not, so they can inform parents.
September 2025	Pupils join school.
Spring 2026 (and subsequent years)	Annual Financial Review by BAL/school
Spring/summer 2026 (and subsequent years)	Where appropriate, itrust Board confirms award continues in following year.
End of the summer term 2026	School sends a copy of the pupil's report



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Applications

To apply, the school must send:

- a. Application form completed by parents.
- b. A parental letter of application.
- c. The school's current fee list.
- d. A Head's email confirming:
 - i. They personally support the application, setting out why this pupil will benefit particularly.
 - ii. Financial support offered by the school (SAS will only match-fund).
 - iii. The pupil will be entering the lowest year group in this (section of the) school, normally Reception or Year 3 in England (unless there is a compelling reason why this is not the case).
 - iv. The school will continue support until normal transfer age to senior school (11 or 13).

Examples

Over the last nine years, itrust has been able to support 24 pupils through the Schools Access Scheme. Brief, anonymised biographies are available on the IAPS website at <https://iaps.uk/about/sas-current-pupils/>