



Independent
Association of
Prep Schools

R04: Preparation for headship

Date Thursday 18 January – Saturday 20 January 2024
(includes overnight accommodation on the evenings of Thursday 18 and Friday 19 January 2024)
Venue Woodland Grange, Old Milverton Lane, Leamington Spa, CV32 6RW
Cost IAPS members - £795
non-IAPS members - £895

This is a three-day residential course for Senior Leaders who are actively exploring headship as a future role. This residential course will help you to analyse and explore whether you have – or can develop – the personal and professional skills necessary to be a successful Headteacher. Presentations and practical workshops will offer you an insight into the many exciting challenges that are faced in modern headship.

Audience Deputy heads, directors of studies, senior managers and leaders
Course Director Nina Kingsmill-Moore, Head Glendower Preparatory School
Mark Brotherton, IAPS Director of Education Services
Presenter(s) William Goldsmith, Head St George's School Windsor
Andrew Nott, IAPS Chair
Richard Brown, Education Consultant and IAPS Regional Support Representative
Helen Davies, Financial Consultant
Emilie Darwin, IAPS Director of Membership Services
David Edwards, Head Collegiate Prep School
Charlie Warshawski, CEO Love Your Coaching
Emma Goldsmith, Head The Dragon School
Nadine Bernard, Head Van Gogh Primary
Julie Robinson, CEO Independent Schools Council



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Thursday 18 January 2024	
1200	Registration and lunch
1330	Welcome and introductions, course outline and outcomes – <i>Nina Kingsmill-Moore and Mark Brotherton</i>
1400	Maximising your impact for your future headship - <i>Charlie Warshawski</i>
1530	Refreshments
1545	So you want to be a Head? – <i>Nina Kingsmill-Moore</i>
1645	Do you have what it takes? – <i>David Edwards</i>
1745	Wrap up of the day and reflection – <i>Nina Kingsmill-Moore and Mark Brotherton</i>
1930	Evening meal and networking opportunities

Friday 19 January 2024	
0900	Outline of the day and review of course outcomes – <i>Nina Kingsmill-Moore and Mark Brotherton</i>
0910	Successful leadership in schools: creating positive cultures through your vision and values – <i>William Goldsmith</i>
1010	Refreshments
1040	In tray exercises – a peek into ‘A day in the life of a Head’ – <i>Emma Goldsmith</i>
1240	Lunch
1340	Basic financial management – <i>Richard Brown and Helen Davies</i> <ul style="list-style-type: none">• Key areas to focus on• Balance sheets and cash flows
1500	An introduction to HR – <i>Emilie Darwin</i>
1600	Refreshments
1630	Encouraging a diverse workforce – <i>Nadine Bernard</i>
1730	Wrap up of the day and reflection – <i>Nina Kingsmill-Moore and Mark Brotherton</i>
1900	Drinks reception followed by formal dinner

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Saturday 20 January 2024	
0830	Check out
0900	The role of the ISC and update on current issues – <i>Julie Robinson</i>
0930	Refreshments
1000	Getting the job and keeping the job – <i>Nina Kingsmill-Moore and Andrew Nott</i> <ul style="list-style-type: none">• Top tips for applications and the interview process
1130	Cosmic Headship... ready to fly! <i>Mark Brotherton</i>
1200	Lunch and depart

iaps premier partners



CASTLE
WATER

m:tech
Inspire Create Compose

Woodland Grange Conference Centre, Old Milverton Lane, Leamington Spa, Warwickshire CV32 6RN

(Satnav postcode CV32 6RW) Telephone: 01926 336621
<https://www.woodlandgrange.com/>

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Travelling by car: Woodland Grange is easily accessible from the M40, M42, M6 and M69 within a 20 minute drive.

Travelling by rail: The nearest train station is Leamington Spa, just three miles away from Woodland Grange. Taxis are available from outside the station. Average journey time is approximately 10 minutes.

Travelling by air: Woodland Grange is 17 miles away from Birmingham International Airport and takes around 35 minutes by car.

Travelling by bus: Buses run frequently to and from Leamington Spa to Kenilworth Road – U12, 12, X17.

Car parking: We have extensive car parking facilities free of charge for guests and monitored by 24 hour CCTV.



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Terms and conditions of cancellation: If a delegate cancels his or her application up to and including 8 weeks prior to the date of the course, a full refund will be provided. For bookings cancelled between 8 and 6 weeks, a refund of 75% of the fee will be given. Cancellations made between 6 and 4 weeks prior to the event will receive for a 50% refund, and 25% will be refunded up to and including 2 weeks prior to the date. Thereafter, IAPS regrets that no refund can be made. We are unable to reimburse you for any expenses incurred in advance, such as travel or accommodation costs which are no longer required due to the cancellation of a course, it being changed to a remote format, or delegates cancelling due to unforeseen circumstances, e.g. travel disruption. Schools should ensure they have the relevant insurance in place to cover these costs.

IAPS reserves the right to cancel an event at any time for example, but not limited to, if the event is unsustainable to run due to a low number of attendees, venue/speaker cancellation, transport issued (e.g. rail strikes). We will do all we can to ensure our courses go ahead as planned. There may also be occasions where courses that were due to take place in person may have to take place online.

Please ensure you have read and understood our [term and conditions](#) before proceeding with your booking.

Data Protection: At IAPS we are committed to protecting your personal data and we want to make sure we meet GDPR standards. For information on how we retain this data, go to our [Data Retention Policy](#) and for details of how we access it go to our [Privacy Policy](#).

We will continue to be in touch with you in line with our updated data policies. If you have a question about your data, want to update your details or have your data removed, contact us at data@iaps.uk.

Photography: Photographs will be taken at IAPS events and may be used for marketing purposes.

Insurance: IAPS regrets that it cannot accept liability for loss or damage however caused to the personal property of any person attending this or any other event organised under the auspices of the Association.

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