

iaps

courses and conferences
2021-2022



Important Information

IAPS courses are bookable online at iaps.uk

The majority of IAPS day courses will be delivered online and costs are variable so please check individual programmes. In-person day courses cost **£229** (Payment options – credit card or BACS). IAPS Members benefit from a substantial discount – the online cost to non-IAPS members is £329. Residential courses are variable, please check individual programmes.

Details of courses are available on the **IAPS website iaps.uk**

If you wish to book by post please email courses@iaps.uk for an application form.

Get Connected

The first thing you should do, if you are a member of staff at an IAPS school, is to register at iaps.uk for access to our Members area. Simply click on the key icon at the top right-hand corner of the website, complete the form stating your personal school email address and submit it to us. You will receive an email when you have been approved to access the Members area. It's that simple! You can then use your login details to access our courses and conferences, as well as subject resources, logos and marketing material, policy documents, and inspection and ISI documentation.

Terms & Conditions of Cancellation

If a delegate cancels his or her application up to and including 4 weeks prior to the date a refund of 75% of the fee will be given; 50% of the fee will be refunded up to and including 2 weeks prior to the date; thereafter, IAPS regrets that no refund can be made.

Data Protection & Insurance

Data protection: At IAPS we are committed to protecting your personal data and we want to make sure we meet GDPR standards. We hold your data so that we can send you details on future events. For information on how we retain this data and how we access it, view our data protection documents on www.iaps.uk/iaps-data-protection-documents.html. We will continue to be in touch with you in line with our updated data policies. If you have a question about your data, want to update your details or have your data removed, contact us at data@iaps.uk

Insurance: IAPS regrets that it cannot accept liability for loss or damage however caused to the personal property of any person attending this or any other event organised under the auspices of the Association.

IAPS Premier Partners

[Apetito](#) | [Atom Learning](#) | [Classlist](#) | [e-Energy](#) | [SIMS](#)

N62

RSHE: is your independent school ready?

Date: Tuesday 14 September 2021

Course Director: Amy Forbes-Robertson, It Happens Education

Audience: Deputy head pastoral, DSL, head of wellbeing, PSHE lead, RSHE co-ordinator equivalent

Venue: Online

This course is a full day of digital sessions hosted on a Zoom platform using Mentimeter to interact. There will be an engaging blend of presentations, interactive-workshops and breakout spaces. The emphasis is on sharing best-practice and working collaboratively with your colleagues. By the end of this course, you will be more informed and confident about the new RSHE legislation and what compliance looks like in YOUR school.

N38

IAPS Annual Conference

Date: Wednesday 22 – Friday 24 September 2021

Conference Director: William Goldsmith, Head, St George's School, Windsor

Audience: Heads of IAPS prep schools

Venue: Bournemouth International Centre

Pre-COVID, this decade was set to be a defining one for education and now, as we look to emerge from the grip of the pandemic, that ambition for our pupils, schools and educational development - in its broadest sense - is stronger than ever. Our conference this year brings a diverse group of speakers to afford the opportunity to reflect on your leadership, your schools and, above all else, how the sector is truly 'emerging with ambition'.

N63

Inspection: getting the best out of inspection

Date: Friday 1 October 2021

Course Director: Christopher Sanderson, Amadeus Consulting and Training

Audience: School leaders, leaders in EYFS and staff delegated to oversee inspection preparation

Venue: Online

A highly experienced retired ISI reporting inspector will guide delegates through what they need to know to prepare their staff and their schools for inspection. The course will explain the various formats of inspection and associated school documentation. Delegates will improve their understanding of how best to show their school to inspectors, demonstrating the pupils' learning, achievement and personal development and the school's regulatory compliance.

N64

Leading more able in your school: how to get started on policy and provision

Date: Monday 11 October 2021

Course Director: Chris Shepherd, National Association for able children in Education (NACE) Associate

Audience: More able leaders/senior leaders of teaching and learning

Venue: Online

This session will explore the importance of schools paying close attention to the needs of the more able and the resultant impact on outcomes and culture. We will explore and provide practical support for key aspects of your role in leading more able provision across the school, supporting others in identifying the more able, understanding their needs and addressing these effectively. We will investigate what a more able policy looks like and practical support for this will be explored. Consideration will then be given to the processes required to translate the policy into highly effective provision across the school including the importance of creating a culture of challenge for all.

N78

Senior leader members: introduction to employment law SESSION 1: Disciplinary procedure – involvement in a disciplinary investigation and managing the process

Date: Monday 11 October or Tuesday 12 October 2021

Course Director: Emilie Darwin, Director of membership services

Audience: IAPS senior leader members

Venue: Online

This session will be delivered three times over two days and members will be invited to attend one of the three sessions.

This session will give a better understanding of the role of investigating officer, as well as running a disciplinary procedure and holding a disciplinary hearing. We will be looking at case studies and exploring the difficulties that arise during the process.

N65

Holding the Zoom room: how to make you virtual events as professional and effective as a BBC news broadcast

Date: Wednesday 13 October 2021

Course Director: John Young, John Young Media

Audience: Members of staff who are responsible for delivering online presentations and events

Venue: Online

This session will differ in style from most online training. There will be no data-heavy slides, but nor will you simply be listening, instead, John will play clips from TV programmes to illustrate his points.

John will create 'Back in the Office' moments to encourage you to reflect on what's being shared. As well as being designed to be effective, this session is designed to be fun ... and reveal how the virtual world can, sometimes, be more efficient than face to face.

Talking heads: Managing parents around the school

Date: Thursday 14 October 2021

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

COVID has taken parents out of school for over a year. Some schools allow parents free rein around the campus, others are more restrictive. The new year may be a time to re-set practices and establish new routines. This session explores the range of practices and benefits of different approaches, including how parent meetings are managed.

N66

Mental health first aid

Date: Monday 1 November 2021

Course Director: Mike Crossley, Head, Langley Prep at Taverham Hall

Audience: All who teach, work, live with or care for young people aged 8 to 18

Venue: Midlands tbc

The government pledged that every state school would have a qualified MHFA first aider in their midst by 2021. As no provision was made for independent schools, we are lacking such 'champions.' ISI and Ofsted have both indicated they will be looking for a clear mental health lead and understanding of this key aspect in upcoming inspections. This course will provide a good mixture of practical and theory – it will be intense, but incredibly worthwhile. Delegates will receive a certificate, a workbook and manual.

N67

Mental health awareness and best practice

Date: Wednesday 3 November 2021

Course Director: Alicia Drummond, founder Teen Tips Ltd

Audience: IAPS Senior leader members

Venue: Online

This session gives staff an understanding of the factors affecting mental health and how our individual attributes, environments, behaviours and personal circumstances dynamically interact with one another to influence mental wellbeing.

N40

Independent Schools SEND Conference in association with ISC

Date: Friday 5 November 2021

Course Director: Barry Huggett, Chair, Cross Association SEND Expert Group

Audience: SENCOs, Directors of learning, learning support teachers, heads, SMT

Venue: Park Plaza Victoria, 239 Vauxhall Bridge Road, London SW1V 1EQ

This prestigious conference is aimed at SENCOs, Directors of learning, learning support teachers, heads and SMT members who wish to understand or improve the SEND provision in their schools. There will be a number of knowledgeable and experienced speakers delivering sessions at this conference looking at both practical approaches and legal issues in the classroom, along with the opportunity for interaction and discussion with colleagues from the SENCO network. There will also be opportunities to network and benefit from the wide range of organisations exhibiting.

Crafting your professional life beyond headship: free introductory session

Dates: Monday 8 November (a 4-week programme)

Course Director: Mike Buchanan, Positively Leading

Audience: IAPS heads

Venue: Online

This webinar is an introduction to a 4-week programme of webinars that will explore the possible options for work after headship. This session will explore who you are, where you are and where you are going and there is no charge for this introduction. However, delegates will need to sign up for the four 120-minute sessions that will run on Tuesday 11 January, Tuesday 18 January, Monday 24 January and Tuesday 1 February.

The purpose of these webinars is to enable IAPS members to explore together the possible options for work after headship, the skills and knowledge that are transferable, and when to start planning the transition. The webinars are highly participatory and involve reflection on and use of tools such as a personal motive profile, crafting a personal statement of purpose, and exploring your skills. Delivered online, over 4 weeks in sessions lasting up to 120 min each there will be plenty of time to share dreams, anxieties and plans with colleagues in a secure, confidential environment. In addition, each participant will receive an online 1:1 coaching session from Mike Buchanan, the workshop leader to explore their thinking.

N68

Marketing: under the magnifying glass - improving your marketing activity through an audit

Date: Tuesday 9 November 2021

Course Director: Rachel Hadley-Leonard, RHL Consulting

Audience: Marketing professionals, heads, bursars/DFOs, senior leaders

Venue: Online

Discovering your marketing office's identity and looking how it can be improved through an audit can often seem daunting; where to begin, who and what to measure, how to implement, and indeed what to do with the results. This practical session answers some of these questions and looks at how an audit identifies gaps in marketing activity and provision. The session will talk you through ways to improve processes to grow revenue and build stronger stakeholder relations.

N69

Classics: *Ex Cineribus* – Classics post-Covid and the new common entrance

Date: Wednesday 10 November 2021

Course Director: Ed Clarke, IAPS Classics subject adviser

Audience: Heads of department, directors of studies, heads of scholars, senior school

Classics teachers interested in the prep school process

Venue: Online

This course gathers an array of speakers to advise on the new CE Classics specifications, discuss catching up on lost learning post-Covid and promote excellence in the provision of Latin, Greek and Classical Civilisation teaching. Ed Clarke will discuss in detail the new English to Latin sentences at CE and how to work composition into everyday teaching. Nicholas Richards will cover the updated Greek CE and join Bob Bass in outlining the brand-new Classical Civilisation paper, with respect to its content, format and benefits to prospective students. Stephen Anderson will also be on hand to broaden the scope of discussion into senior school teaching and higher education. Closing the day will be an interactive Q&A session, with breakout rooms to allow plenty of opportunity for speakers and delegates alike to share resources and ideas.

N07

Engineering: an introduction to teaching engineering in prep schools

Date: Thursday 11 November 2021

Course Director: Dr Nicola Hoyle, Head of Engineering, St Faith's School

Audience: Heads, deputies, directors of studies, heads of departments or teachers of science or design technology

Venue: St Faith's School, Trumpington Road, Cambridge CB2 8AG

The course will consider the value of teaching engineering to Years 3 to 8, the principles that lie behind it and how to resource engineering in terms of time, space, materials and expertise. There will be hands-on sessions for delegates to experience the engineering approach. Lesson plans and teaching resources will be provided to take away for delegates to consider its introduction in their own schools. St Faith's was the winner of the 2018 TES Award, 'Strategic Initiative of the Year', for the introduction of engineering and is the winner of the 2019 TES Award 'Prep School of the Year'.

N70

Art: exploring printmaking

Date: Friday 12 November 2021

Course Director: Nadine Pruce, IAPS art subject adviser

Audience: Art teachers

Venue: Cheltenham College Preparatory School, Thirlestaine Road, Cheltenham GL53 7AB

Printmaking is an exciting process which is a great way to experiment and explore visual art and design. The variety of techniques we will use throughout the day will reach out to all ages and can be easily adapted to suit different levels of ability, lending itself well to many themes and curriculum areas. We will work with a wide range of interesting materials to print with and print on and enjoy the exciting outcomes that they offer!

Talking heads: Supercharging your Friends' Association

Date: Tuesday 16 November 2021

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

The best Friends' Associations organise a five-star welcome for new parents; host great events and raise thousands of pounds for bursaries or charitable causes. With very little support from the school. This session will share thoughts on how to develop your Friends Association; manage transitions as parents move on, and pitfalls to avoid.

N72

Employment law overview

Date: Wednesday 17 November 2021

Course Director: Emilie Darwin, IAPS Director of membership services

Audience: Heads and deputy heads

Venue: Online

The course is aimed at those responsible for managing staff and involved in overseeing or dealing with these processes who are not from an HR background, and will be delivered by Emilie Darwin, IAPS Director of membership services. Emilie has 15 years' experience practising as an employment lawyer advising independent schools. Delegates will explore various legal areas, looking at case studies to consolidate understanding of the concepts and processes within a school setting, as well as top tips and common pitfalls.

N73

Creating whole school cultures of success

Date: Thursday 18 November 2021

Course Director: Alicia Drummond, founder Teen Tips Ltd

Audience: IAPS Senior leader members

Venue: Online

This session considers process and end goal cultures and their impact on mindset. Delegates will explore how to turn fixed mindsets into growth mindsets and how to create level playing fields for all pupils.

N79

What school leaders need to know about unconscious bias

Date: Friday 19 November 2021

Course Director: Richard Hester, School Leaders Training

Audience: Heads, senior leaders, middle leaders plus teachers aspiring to a leadership position

Venue: Online

This course is aimed especially to those who may be involved in recruiting, induction, staff development and appraisal/performance management. We all have unconscious biases (also called implicit or cognitive biases), which may include confirmation bias, primacy bias, affinity bias, attribution bias, conformity bias and contrast effect among others. This course will aim to deepen personal reflection on what these may be and determine how they may be getting in the way of performance at work, before putting in practical steps to ensure we operate with as much objectivity as possible.

N74

Cognitive challenge and pedagogy

Date: Monday 22 November 2021

Course Director: Chris Shepherd, National Association for able children in Education (NACE) Associate

Audience: All teachers

Venue: Online

This session will explore evidenced based cognitive theory and key elements of the science of learning, giving detailed consideration to their effective application in the classroom to meet the needs of more able learners. Specific foci will include metacognition and self-regulation, spaced and retrieval practice, cognitive load theory, sequencing and modelling. We will explore what cognitive challenge means and the components essential for its effective implementation in classrooms and throughout the school. Practical examples of cognitively challenging pedagogy will be shared and reviewed.

N75

PSHEE: what might a mentally healthy prep school look like?

Date: Tuesday 23 November 2021

Course Director: Francesca Milling, IAPS PSHEE subject adviser

Audience: Deputy heads, SENCos, ELSAs, Heads of PSHEE, School Counsellors, KS2 – KS5 teachers

Venue: Online

This course asks the question, what might a mentally healthy prep school look like and how can you use your team to be coaches to support pupils achieve their potential? This course aims to combine knowledge and understanding about emotional and mental health in school with practical tools and the opportunity to reflect with interactive case studies, role-plays, and dialogues. Coaching tools and techniques will be explored to provide teachers to unlock pupils' learning potential and to shift perspectives in the scholastic environment.

N80

The customer journey: refining your prep school admissions process

Date: Thursday 25 November 2021

Course Director: Rachel Hadley-Leonard, RHL Consulting

Audience: Registrars, admissions and marketing professionals, heads, bursars, senior leaders

Venue: Online

This practical presentation considers why prep schools should be looking more closely at their prospective parents' journey. Including post-pandemic considerations, this workshop looks at every stage of the admissions process, to ensure your parents' journey is fully personalised, easy to navigate and provides a more positive experience than your competitors. Not just for schools with falling numbers, this practical session, full of excellent sector examples, helps you to deliver a five-star customer experience for all your prospective parents.

N76

Music: differentiation and curricula planning in class music – a new approach to an old problem

Date: Monday 29 November 2021

Course Director: Lizzie Williamson, IAPS music subject adviser

Audience: Heads of music, music teachers, music curriculum co-ordinators

Venue: Institute of Education, Kings College, London (TBC)

Classroom music teachers in many prep schools are familiar with the problem of having to address groups of children with widely differing levels of musical knowledge and expertise. The first part of this course will enable you to explore a new approach to differentiation, drawing on recent research carried out by the course leader, Christopher Gayford. The second part of the course will focus on planning the curriculum, with a special focus on younger children's learning, prior to the point where differentiation is usually necessary.

N77

Motivation, theory and practice

Date: Tuesday 30 November 2021

Course Director: Alicia Drummond, founder Teen Tips Ltd

Audience: IAPS Senior leader members

Venue: Online

This session explores how to create environments which give pupils the permission to succeed without the pressure to succeed. It considers the impact of labels on mental health, self-esteem and confidence.

P35

Managing the media: dealing with a media crisis and using the media to proactively promote your school

Date: 11 January 2022

Course Director: Andrew Carapiet, Media, PR and communication skills trainer

Audience: Heads, deputy heads, senior staff, press officers, marketing professionals, senior leaders

Venue: Online

Schools are full of good news, but they can also be thrown into a media crisis at a moment's notice. Understanding how to handle the media when a challenging situation arises is vital for the reputation of your school. It is also important to use the media to proactively promote the activities of your school. On this engaging seminar delegates will learn how to use the media more proactively, drip-feeding positive stories to raise your profile and enhance your reputation. Participants will also learn how to spot and avert a potential media crisis and how to handle the media effectively should a serious incident occur.

P36

Crafting your professional life beyond headship

Dates: Tuesday 11 January, Tuesday 18 January, Monday 24 January and Tuesday 1 February (a 4-week programme)

Course Director: Mike Buchanan, Positively Leading

Audience: IAPS heads

Venue: Online

These sessions follow the introductory webinar of 8 November. The purpose of these webinars is to enable IAPS members to explore together the possible options for work after headship, the skills and knowledge that are transferable, and when to start planning the transition. The webinars are highly participatory and involve reflection on and use of tools such as a personal motive profile, crafting a personal statement of purpose, and exploring your skills.

Delivered online, over 4 weeks in sessions lasting up to 120 min each there will be plenty of time to share dreams, anxieties and plans with colleagues in a secure, confidential environment. In addition, each participant will receive an online 1:1 coaching session from Mike Buchanan, the workshop leader to explore their thinking.

P04

Early careers teachers introduction: developing an understanding of how to identify and meet the needs of more able learners

Date: Monday 17 January 2022

Course Director: Dr Keith Watson, National Association for Able Children in Education (NACE) Associate

Audience: All teachers

Venue: Online

The session will establish why it is important to meet the needs of more able learners and how teachers can get started with identification and planning. Task design that provides challenge will be explored with practical examples shared. Consideration will also be given to current research and how it can inform teaching of more able learners.

P05

Sticky teaching and learning

Date: Monday 17 January 2022

Course Director: Caroline Bentley-Davies, educational consultant

Audience: For all KS2/KS3 teachers and leaders who want to promote effective learning

Venue: Online

This course will showcase exciting and innovative strategies for teaching engaging lessons that help make learning 'sticky' for pupils. Delegates will be able to identify many practical and exciting teaching strategies that they would like to use in lessons and understand the importance of pupil mindset and teaching that promotes metacognition.

P37

Senior leader members: introduction to employment law

SESSION 2: Discrimination overview – understanding the basics of discrimination and how it applies in an employment context

Date: Thursday 13 and Friday 14 January 2022

Course Director: Emilie Darwin, Director of membership services

Audience: IAPS senior leader members

Venue: Online

This session will be delivered three times over two days and members will be invited to attend one of the three sessions.

We will explore an overview of the concepts of discrimination and look at the areas of the employment relationship where it may arise, including recruitment, flexible working requests, and making reasonable adjustments.

Talking heads: Managing parent behaviour on the touchline

Date: Tuesday 18 January 2022

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

Sports events are one of the main touchpoints parents have with their pupils' school. The vast majority behave, but a few unruly individuals can spoil things for everybody and cause reputational damage. This session looks at best practice in managing sporting events, from parent invite logistics through match play to match teas, and shares wisdom on how to deal with poor parent behaviour.

P06

Engineering: advanced course for teaching engineering in prep schools

Date: Thursday 20 January 2022

Course Director: Dr Nicola Hoyle, Head of engineering, St Faith's

Audience: Heads, deputies, DoS, HoD or teachers of science or design technology

Venue: St Faith's School, Trumpington Road, Cambridge, CB2 8AG

Following on from the 'Introduction to teaching engineering' course, this course discovers the way engineering can provide real-world relevance to the curriculum topics studied across science, maths and computing and how it can greatly enhance understanding in those subjects. There will be hands-on sessions for delegates to experience the engineering approach, plus lesson plans and teaching resources will be available to take away. St Faith's was the winner of the 2018 TES Award, 'Strategic Initiative of the Year', for the introduction of Engineering and is the winner of the 2019 TES Award 'Prep School of the Year'.

P07

Preparation for headship

Date: Thursday 20 – Saturday 22 January 2022

Course Director: Celia Etchegoyen, IAPS Director of education and Nina Kingsmill – Moore, Head, Glendower Preparatory School

Audience: Deputy heads, directors of studies and senior managers, who are actively seeking headship

Venue: Woodland Grange, Old Milverton Lane, Kenilworth, CV32 6RN

This is a three-day residential seminar for senior managers who are actively seeking headship. Delegates will analyse and explore whether they have, or can develop, the personal and professional skills necessary for the position of head. Presentations and practical workshops will offer insight into the many challenges and opportunities that are faced in today's schools, in order to help delegates gain more clarity on the joys and demands of headship.

P08

Inspection: getting the best out of inspection

Date: Tuesday 25 January 2022

Course Director: Christopher Sanderson, Amadeus Consulting and Training

Audience: School leaders, leaders in EYFS and staff delegated to oversee inspection preparation

Venue: Online

A highly experienced retired ISI reporting inspector will guide delegates through what they need to know to prepare their staff and their schools for inspection. The course will explain the various formats of inspection and associated school documentation. Delegates will improve their understanding of how best to show their school to inspectors, demonstrating the pupils' learning, achievement and personal development and the school's regulatory compliance.

P09

English: effective formative assessment in the prep school English class - strategies for identifying and overcoming gaps in learning

Date: Tuesday 25 January 2022

Course Director: Ellen Sutherland, IAPS english subject adviser

Audience: English teachers (8-14 year olds), directors of studies, heads of English, teaching and learning leads, senior leadership

Venue: Online

With the ongoing legacy of the pandemic, it is more important than ever that teachers are able to access a range of strategies to help them identify and overcome gaps in student learning that may have been created by reduced time in school or any other reasons. Gap analysis is a complex task that does not lend itself to one-size-fits-all interventions. Instead, a strategically deployed, more granular approach based on best practice formative assessment techniques is needed to meet the diverse needs of students. This course explores a range of strategic approaches, diagnostic techniques and teaching ideas that will enable prep school English teachers to create truly responsive classrooms.

P10

Prep school marketing day *(a joint AMCIS and IAPS conference)*

Date: Wednesday 26 January 2022

Course Director: Tory Gillingham, CEO, AMCIS

Audience: Governors, heads, SMT, marketing managers, press officers

Venue: London (TBC)

Efficient and effective marketing of prep schools is at the core of this seminar. Sessions will focus on the fundamentals of marketing both the day and boarding elements on restricted budgets in an increasingly competitive marketplace. Whether your responsibility for marketing is on a full or part-time basis, attendance at this event will equip you with the tools and knowledge to be able to market your prep school practically and effectively. Early booking is advisable as this annual event is always very popular.

P11

How to get positive outcomes from challenging interactions

Date: Friday 28 January 2022

Course Director: Alicia Drummond, founder Teen Tips Ltd

Audience: IAPS Senior leader members

Venue: Online

Meeting the demands and needs of pupils, colleagues and parents will be challenging at times. This session looks at strategies for effective conflict resolution, how to de-escalate drama and develop negotiation skills.

P12

EYFS and the more able: practical ideas for setting up and planning for challenging learning environments which promote a 'no limits on learning' culture

Date: Wednesday 2 February 2022

Course Director: Emma Tibbitts, National Association for Able Children in Education (NACE) Associate

Audience: Early years leaders and practitioners

Venue: Online

This session is designed to support colleagues who are leading, teaching and/or supporting within the early years foundation stage (EYFS). It will draw upon NACE's EYFS resource set – including a visual toolkit, audit tool and identification guide – the session will support practitioners in identifying characteristics of more able learners in the EYFS and provide practical ideas for setting up and planning for challenging learning environments which promote a “no limits on learning” culture. The session will also include the review of some case studies of early years settings with successful practice for more able learners.

P13

RS: developing a creative and inspiring RE curriculum at KS1/2

Date: Wednesday 2 February 2022 (TBC)

Course Director: Steve Arman, IAPS RS subject adviser

Audience: Teachers of RE at KS1 and 2 and heads of department

Venue: Online

What examples of inspirational RE teaching can we share together? What innovations or ideas can we use, that will support the schools aims and vision statements? What drives our curriculum? What makes a well-rounded curriculum for your school? What resources are available to support non specialist teachers? How can we implement these changes/ideas in our current timetabling? Stephen Pett, National Association of Teachers of RE Trainer, will guide delegates to consider their own practice and inspire new ways that they might later adopt. There will be an opportunity for delegates to share ideas that have worked in their schools.

P33

Drama: producing an outstanding prep school musical

Date: Friday 4 February 2022

Course Director: Saphron Smith, IAPS drama subject adviser

Audience: Heads of drama, music, performing arts, dance, English and teachers of these subjects, KS2 teachers

Venue: TBC

There are hundreds of children's musicals out there but how do we make sure we pick the best one for our particular cohort and turn it into the best performance possible. A performance where both cast and director walk away having produced something magical? This workshop will look at effective ways to choose the right show and how and why casting is so vital to both process and outcome. There will be practical workshops on staging and choreographing musical numbers in a short period of time and also how to engage and inspire your performers. Emily Gray (Formally Artistic Director of Trestle) will join us and guide us through how to turn your casts raw energy into a focused and effective theatrical production. There will be time for lots of discussion and discovery amongst delegates which will hopefully lead you to a place of confidence, inspiration and calm from which to embark on your next full-scale production.

P14

The art of giving effective feedback

Date: Monday 7 February 2022

Course Director: Caroline Bentley-Davies, educational consultant

Audience: For all teaching staff in Prep schools, including leaders at all levels

Venue: Online

This course will cover the main aspects of effective feedback: from feedback to pupils, feedback to other staff and parents, and how to ensure that the feedback you give has a positive impact on the future actions of others.

P15 Maths Conference

Date: Thursday 10 February 2022 (TBC)
Course Director: Marion Wright, IAPS maths subject adviser
Audience: Teachers of maths KS2+
Venue: Online

Further details will be available online.

P16 New IAPS heads' course

Date: Thursday 3 – Friday 4 March 2022
Course Director: Celia Etchegoyen, Director of education, IAPS
Audience: New members of IAPS
Venue: venue tbc

Members will be introduced to the structure and organisation of IAPS and its role in defending and promoting the interests of its members and their schools. Members will meet officers and officials of the Association and have the opportunity to network with other new members. The induction sessions will be followed by new members' training which gives recently appointed member heads the opportunity to reflect on their practice, seek to improve their skills and meet like-minded colleagues to share experiences. The programme has been carefully designed to meet the needs of heads new to post.

P18 Geography: inspiring quality geography teaching and learning

Date: Tuesday 8 March 2022
Course Director: John Kimber, IAPS geography subject adviser
Audience: Geography heads of department, geography teachers KS2, KS3, KS4
Venue: Royal Geographical Society, London

This course will provide effective and practical ideas to take straight back to the classroom. There will be a range of presenters and topics to giving tips and advice to help reinvigorate your teaching and inspire your students. These ideas can be applied and adapted to a range of topics, as well as different abilities and age groups. As well as looking at practical ideas for the classroom, there will be ideas on how technology can enhance your teaching and specific lessons using digital mapping. Ideas will be shared on how to stretch some of the most able students when teaching 13+ scholarship exams. Delegates are requested to bring resources / ideas / examples to share demonstrating how they teach 13+ scholars, as well as an iPad/tablet if they have access to one.

P17 SEND: Title TBC

Date: Wednesday 9 March 2022
Course Director: Claire Wellington-Smith, IAPS SEND subject adviser
Audience: SENCos, class teachers, SMT
Venue: Online

This course will help delegates understand how to support children with autism spectrum disorder pre and post diagnosis and help delegates to have a deeper understanding of ASD in girls. We will explore how to identify, assess and support children with speech and language difficulties.

P03

Pre-prep and early years conference

Date: Thursday 10 – Friday 11 March 2022

Course Director: Katie Paynter, Head of EYFS and pre-prep, Lochinvar School and Gill Emmerson, Head of Pre-prep, Edge Grove School

Audience: Pre prep heads, early years and key stage one leaders

Venue: Chesford Grange, Hotel, Kenilworth

The annual IAPS Pre-prep and early years conference provides a stimulating CPD opportunity for Pre-prep and early years leaders around the country. Pre-prep and early years heads enjoy meeting and sharing best practice across a concentrated few days and each year our delegates find the programme to be varied, relevant, challenging and refreshing. You will receive updates about current pre prep issues; spend time in discussion with colleagues; hear from high quality speakers and take back to school with you a range of ideas, resource suggestions and fresh perspectives.

Talking heads: Managing pick up, drop-off and parking

Date: Monday 14 March 2022

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

Bumper rage isn't confined to cities: some of the most rural schools find parents behind the steering wheel a challenge. This session looks at what can go wrong, and what simple steps have proved effective from a safety, safeguarding and parent behaviour aspect.

P19

Practical steps to creating a more diverse leadership

Date: Wednesday 16 March 2022

Course Director: Alicia Drummond, founder Teen Tips Ltd

Audience: IAPS Senior Leader members

Venue: Online

This session looks at inclusion, diversity and unconscious biases. Biases in the school environment can prevent staff and pupils from working together effectively and can damage the inclusive relationships which foster creative and innovative ideas.

P20

More able: challenge in the wider curriculum

Date: Monday 25 April 2022

Course Director: Chris Shephard, National Association for Able Children in Education (NACE) Associate

Audience: More able leaders/senior leaders of teaching and learning

Venue: Online

In this session we will explore a range of classroom pedagogy and task design approaches aimed at providing cognitive challenge throughout the curriculum. There will be a particular focus on practical strategies for use in the foundation and STEAM subjects. We will consider and develop a good understanding of how such approaches will ensure that the learning needs of more able pupils are met throughout the curriculum. We will also explore how these approaches will secure high levels of challenge for all learners.

P21

History: How diverse is your history curriculum? Promoting diversity in the history curriculum

Date: Tuesday 26 April 2022

Course Director: Vincenzo Capozzoli, IAPS history subject adviser

Audience: Teachers of History KS2 and KS3, including subject leaders

Venue: Online

Now more than ever before has seen renewed impetus for teachers to review what they teach and to reflect on how diverse their history curricula are and how they can work towards greater diversity. However, it's not always clear where to go to find the stories and resources that will bring this to fruition and a more diverse curriculum to life. Working with educators from The Black Curriculum, the course will provide accounts of excellent practice and offer teachers inspiration and guidance in presenting a broader view of history.

P22

Aspiring deputy heads

Date: Tuesday 3 – Wednesday 4 May 2022

Course Director: Katherine Kinshaw, independent school improvement adviser

Audience: Aspiring deputy heads, HoDs, middle managers, subject leaders

Venue: Wyboston Lakes, Great North Road, Wyboston, Bedfordshire, MK44 3AL

This course has been a sell-out in previous years. Due to demand and constructive feedback, we are now running this as a residential two-day course. It is designed to equip staff who are aiming to become deputy heads in prep and junior schools. It will cover some of the various roles and responsibilities assigned to senior management staff, outlining the real challenges for which deputies need to be prepared. Experienced senior managers will share observations and tips. Delegates will consider scenarios and analyse the skills required to be a successful deputy.

P23

Science: taking science outside

Date: Thursday 5 May 2022

Course Director: Liz Williams, IAPS science subject adviser

Audience: Science HODs, teachers and TAs, KS1 & KS2

Venue: Spratton Hall School, Smith Street, Spratton, Northampton, NN6 8HP

This course will offer practical advice to help delegates make the most of the resources around their school and beyond the classroom to inspire teaching and learning within a safe environment. Using the outside world will create exciting and inspiring investigations that will motivate and engage your pupils. Delegates will become confident to use the outdoors as a rich learning environment and will be able to link biological, chemical and physical processes to meaningful contexts outside the classroom.

P24

Mental health first aid

Date: Monday 9 May 2022

Course Director: Mike Crossley, Head, Langley Prep at Taverham Hall

Audience: All who teach, work, live with or care for young people aged 8 to 18

Venue: Midlands – venue tbc

The government pledged that every state school would have a qualified MHFA first aider in their midst by 2021. As no provision was made for independent schools, we are lacking such ‘champions.’ ISI and Ofsted have both indicated they will be looking for a clear mental health lead and understanding of this key aspect in upcoming inspections. This course will provide a good mixture of practical and theory – it will be intense, but incredibly worthwhile. Delegates will receive a certificate, a workbook and manual.

P25

Heads’ PAs: change, influence and “lightening the load”

Date: Tuesday 10 May 2022

Course Director: Anna Bond, PA to Director of education, IAPS

Audience: Heads’ PAs, school secretaries, school admin staff

Venue: Midlands – venue tbc

The role of a Head's PA is unique and has its own set of challenges (and delights!) During this interactive one-day workshop, delegates will have an opportunity to share best practice and learning with other Heads' PAs. We recognise that school administrative staff can be expected to step up to roles where they are managing or working alongside colleagues who may be resistant to change. We'll develop your awareness and tolerance of team members as we walk through the “Change House” to understand the different rooms you are residing in. We'll share instantly useable skills so you can influence with integrity and we'll help you maintain your wellness by “lightening the load” as you carry, filter and distribute information.

Talking heads: The future of Open Days

Date: Tuesday 10 May 2022

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

Pandemic restrictions have made schools more creative with Open Days and virtual tours. What is best practice with Open Days currently, and how will in-person and virtual formats evolve?

P26

Inspection: getting the best out of inspection

Date: Wednesday 11 May 2022

Course Director: Christopher Sanderson, Amadeus Consulting and Training

Audience: School leaders, leaders in EYFS and staff delegated to oversee inspection preparation

Venue: Online

A highly experienced retired ISI reporting inspector will guide delegates through what they need to know to prepare their staff and their schools for inspection. The course will explain the various formats of inspection and associated school documentation. Delegates will improve their understanding of how best to show their school to inspectors, demonstrating the pupils' learning, achievement and personal development and the school's regulatory compliance.

P27

Bereavement counselling

Date: Thursday 12 May 2022

Course Director: Caroline Yolland, IAPS school counsellor subject adviser

Audience: Heads, heads of pastoral care, SMT, teachers, pre - prep staff, 16+ school staff, medical staff and school counsellors

Venue: venue tbc

A death in the family affects not just a pupil but can have implications for the whole community. Staff need to be equipped to deal with bereavement and this course seeks to support schools in ensuring that they are prepared for the death of those connected with school. Winston's Wish is a well-established charity which provides resources to support families dealing with bereavement.

P38

Senior leader members: introduction to employment law

SESSION 3: Managing poor performance and using probationary periods

Date: Monday 16 or Wednesday 18 May 2022

Course Director: Emilie Darwin, Director of membership services

Audience: Senior leader members

Venue: Online

This session will be delivered three times over two days and members will be invited to attend one of the three sessions.

We will explore both the informal ways to deal with poor performance, as well as more formal processes required under a capability procedure. We will look at case studies.

We will look at the concept of probationary periods, their status and how to best maximise their use.

P28

Pre-prep and early years: outdoor learning in the pre-prep and EYFS years following a global pandemic

Date: Tuesday 17 May 2022

Course Director: Katie Paynter, IAPS Pre-prep and early years subject adviser

Audience: Heads of Pre-prep and EYFS, nursery managers, teachers, teaching assistants and nursery nurses from settings with those aged 2 and above

Venue: venue tbc

This course will be led by Professor Helen Bilton. She has a national and international reputation in the field of outdoor education and will discuss the importance of outdoor learning for all children, particularly following a global pandemic. Helen will furnish delegates with new, robust ideas which promote young children's academic, social and emotional development. Much of the day will be spent outdoors so delegates should be prepared to negotiate any inclement weather. Waterproofs and wellingtons are a must!

P29

Challenge and independent learning

Date: Wednesday 18 May 2022

Course Director: Chris Shephard, National Association for Able Children in Education (NACE) Associate

Audience: Director of studies and teachers

Venue: Online

In this session we will examine how teachers can stimulate curiosity in learners which can develop independent learners who want to find out more about the world. Consideration will be given to how learners are motivated by setting internal goals to achieve and the importance attached to learners knowing how to evaluate themselves and having their own sense of accountability. Teaching can build up comprehension with minimal instruction – an independent learner finds ways to understand material through application. The session will emphasise the importance of persistence and the need to create a culture of challenge in the classroom.

P30

Computing: assistive technology, STEM, online safety and digital well-being

Date: Monday 6 June 2022

Course Director: Dave Presky, IAPS computing subject adviser

Audience: Computing teachers (EYFS, KS1-3) SENCos, safeguarding leads, STEM teachers, deputy heads

Venue: Online

This course seeks to explore ideas from different areas of technology in education: sharing Computing and STEM resources across the age range; assistive technology to enable all students; online safety and well-being. We are delighted that Carol Allen will be joining us to showcase the use of technology to remove barriers to learning through assistive technology. Parent Zone shall be sharing a selection of resources and initiatives to support our students' online safety and digital well-being, and Liz Gallow of Whymaker will demonstrate a range of STEM resources to engage students of all ages, seeking to share cross curriculum opportunities.

P31

Food technology: sustainable, environmental food technology for the 21st century prep school

Date: Tuesday 7 June 2022

Course Director: Damien Rodwell-Davies, Edge Grove School and IAPS food technology subject adviser

Audience: Food technology teachers, extra-curricula staff, eco-staff, outdoor learning, forest school, cross curricula planners, directors of studies

Venue: Edge Grove School, High Cross, Radlett, Hertfordshire WD25 8NL

This course will explore the relationships with food and how pupils can be taught to cook and apply the principles of nutrition and healthy eating. We will explore methods of instilling a love of cooking in pupils where they are able to explore their creativity. The course will explore how we can help children understand and apply the principles of nutrition and health to menu design and cookery techniques. We will cook a repertoire of predominantly savoury dishes so that they are able to feed themselves and others a healthy and varied diet using ingredients that contain some elements that the children have had a hand in growing. There will be opportunities to understand the source, seasonality and characteristics of a broad range of ingredients and how best to allow children to discover these for themselves. We will be able to see how vegetables and fruit are grown on the school grounds and how these can be used to link other subjects in the curriculum.

P02

Annual deputy heads and directors of studies conference

Date: Monday 13 June 2022

Course Director: Celia Etchegoyen, Director of education, IAPS

Audience: Deputy heads, DoS, pastoral deputies, SMT, leaders of learning

Venue: Park Plaza, London Victoria, 239 Vauxhall Bridge Road, London, SW1V 1EQ

Always a popular event, this year's conference will provide another thought-provoking selection of speakers. The annual conference for members of SMT offers the opportunity to reflect on school strategy and education issues as well as network with those who hold similar SMT roles in other IAPS schools from far afield.

Talking heads: staying in touch with parent Alumni

Date: Tuesday 14 June 2022

Course Director: Toby Burton, Director, Classlist

Audience: IAPS members only

Venue: Online

Moving on from prep school is exciting for students but can leave a huge void in the lives of engaged parents. Most alumni parents have built up a huge reservoir of goodwill for the school and represent a potential marketing goldmine. Most schools do very little to nurture or benefit from this unique resource which nobody else can tap. The session will explore this relatively new field and share early lessons.

Quotes from 2020/2021

IAPS courses and conferences are very well received, and we value all feedback. We would like to share a sample of comments from last year:

Aspiring Deputy Heads

"A brain-busting course - invaluable couple of days."

"Really enjoyed it and am now brimming with inspiration!"

"What a fabulous, thought provoking, insightful and fascinating course"

"The content was varied and covered so many aspects of leadership. Lots of 'takeaways'. Very inspiring. High quality speakers. Very inclusive and great sense of being part of something special."

Drama

"It was so helpful to listen to and share new ideas to refresh my Drama curriculum. It can be so easy to stick with what you know, but courses like this give you the boost to try something new."

Geography

"It was really useful - great ideas but also well supported with resources that could be used immediately."

"Full of great teaching ideas and resources are of a high quality."

"Inspiring, fun and informative."

History

"Brilliant course! It really focused on techniques and activities that I can start using in my lessons straight away."

"Engaging, relevant, interesting. Came away with so many practical ideas with an understanding of how they relate to the theory behind cognitive development."

Getting the best out of inspection

"Extremely informative, points well explained, list of actions, all relevant updates given and explained. Well-structured and thorough presentation. Thank you!"

SEND: Mental health and well-being and supporting learners with ADHD

"Found it incredibly informative, interesting - thoroughly enjoyed the morning."

"Great food for thought. Lots of useful suggestions to spark ideas."

2021-2022 Courses at a glance

| | DATE | CONFERENCES/COURSES |
|--------------------------|---|--|
| AUTUMN TERM | Tue 14 Sep 2021 | RSHE: is your independent school ready? |
| | Wed 22 - Fri 24 Sep 2021 | IAPS Annual Conference |
| | Fri 1 Oct 2021 | Inspection: getting the best out of inspection |
| | Mon 11 Oct 2021 | Leading more able in your school: how to get started on policy and provision |
| | Mon 11 / Tue 12 Oct 2021 | Senior leader members: introduction to employment law - SESSION 1: Disciplinary procedure |
| | Wed 13 Oct 2021 | Holding the Zoom room: how to make your virtual events as effective as a BBC news broadcast |
| | Thu 14 Oct 2021 | Talking heads: Managing parents around the school |
| | Mon 1 Nov 2021 | Mental health first aid |
| | Wed 3 Nov 2021 | Mental health awareness and best practice |
| | Fri 5 Nov 2021 | Independent Schools SEND Conference in association with ISC |
| | Mon 8 Nov 2021 | Crafting your professional life beyond headship: free introductory session |
| | Tue 9 Nov 2021 | Marketing: under the magnifying glass - improving your marketing activity through an audit |
| | Wed 10 Nov 2021 | Classics: Ex Cineribus – Classics post-Covid and the new common entrance |
| | Thu 11 Nov 2021 | Engineering: an introduction to teaching engineering in prep schools |
| | Fri 12 Nov 2021 | Art: exploring printmaking |
| | Tue 16 Nov 2021 | Talking heads: Supercharging your Friends' Association |
| | Wed 17 Nov 2021 | Employment law overview |
| | Thu 18 Nov 2021 | Creating whole school cultures of success |
| | Fri 19 Nov 2021 | What school leaders need to know about unconscious bias |
| | Mon 22 Nov 2021 | Cognitive challenge and pedagogy |
| Tue 23 Nov 2021 | PSHEE: what might a mentally healthy prep school look like? | |
| Thu 25 Nov 2021 | The customer journey: refining your prep school admissions process | |
| Mon 29 Nov 2021 | Music: differentiation and curricula planning in class music - a new approach to an old problem | |
| Tue 30 Nov 2021 | Motivation, theory and practice | |
| SPRING TERM | Tue 11 Jan 2022 | Managing the media: dealing with a media crisis |
| | Tue 11 Jan 2022 | Crafting your professional life beyond headship (4-week programme: continues Tue 18, Mon 24 & Tue 1 Feb) |
| | Thu 13 / Fri 14 Jan 2022 | Senior leader members: introduction to employment law - SESSION 2: Discrimination overview |
| | Mon 17 Jan 2022 | Early careers teachers introduction: developing an understanding of how to identify more able learners |
| | Mon 17 Jan 2022 | Sticky teaching and learning |
| | Tue 18 Jan 2022 | Talking heads: Managing parent behaviour on the touchline |
| | Thu 20 Jan 2022 | Engineering: advanced course for teaching engineering in prep schools |
| | Thu 20 - Sat 22 Jan 2022 | Preparation for headship |
| | Tue 25 Jan 2022 | Inspection: getting the best out of inspection |
| | Tue 25 Jan 2022 | English: effective formative assessment in the prep school English class |
| | Wed 26 Jan 2022 | Prep school marketing day |
| | Fri 28 Jan 2022 | How to get positive outcomes from challenging interactions |
| | Wed 2 Feb 2022 | EYFS and the more able: practical ideas which promote a 'no limits on learning' culture |
| | Wed 2 Feb 2022 | RS: developing a creative and inspiring RE curriculum at KS1/2 |
| | Fri 4 Feb 2022 | Drama: producing an outstanding prep school musical |
| | Mon 7 Feb 2022 | The art of giving effective feedback |
| | Thu 10 Feb 2022 | Maths conference |
| | Thu 3 - Fri 4 Mar 2022 | New IAPS heads' course |
| | Tue 8 Mar 2022 | Geography: inspiring quality geography teaching and learning |
| | Wed 9 Mar 2022 | SEND: Title TBC |
| Thu 10 - Fri 11 Mar 2022 | Pre-prep and early years conference | |
| Mon 14 Mar 2022 | Talking heads: Managing pick up, drop-off and parking | |
| Wed 16 Mar 2022 | Practical steps to creating a more diverse leadership | |
| Mon 25 Apr 2022 | More able: challenge in the wider curriculum | |
| Tue 26 Apr 2022 | History: How diverse is your history curriculum? Promoting diversity in the history curriculum | |
| Tue 3 - Wed 4 May 2022 | Aspiring deputy heads | |
| Thu 5 May 2022 | Science: taking science outside | |
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| SUMMER TERM | | |

Bishop's House
Artemis Drive
Tachbrook Park
Warwick
CV34 6UD

t 01926 887833
e courses@iaps.uk
w iaps.uk



IAPS Registered in England number 187052
VAT Registration number 240E050327